

Position Description



**EMMANUEL
ANGLICAN
COLLEGE**

Learning ~ Living ~ Leading

Position

Indigenous Education Support Officer

College Overview

Emmanuel Anglican College is a coeducational Anglican school in Ballina, New South Wales. The College shares a passion for an holistic education designed for learning, living and leading that anticipates the possibilities of the future.

Our Purpose

We seek to grow each student to become a person of character who is inspired by excellence and adaptability, whose life is modelled on that of Jesus, and who, through courage, creativity, compassion and citizenship, strives to create a better world.

Position Overview

The role of the Indigenous Education Support Officer is to support, promote and enhance the learning and wellbeing of Aboriginal and Torres Strait Islander students. The Indigenous Education Support Officer also plays a key role in assisting the College to build respectful and authentic connections with the people, place and culture of the Bundjalung nation and ultimately all Aboriginal and Torres Strait Islander peoples.

Key Responsibilities

The following responsibilities are not exhaustive but are indicative of the scope and nature of the role.

- Develop and foster positive relationships with Goori students and their families, facilitating understanding and trust.
- Support Goori students learning and wellbeing to maximise engagement in learning and participation in College life by building connections with teaching and specialist staff.
- Lead and promote cultural events in the College to celebrate the experiences of indigenous students and to educate the wider community.
- Help connect EAC to country, flora, fauna, story, language, elders and culture.
- Play a key role in resourcing knowledge and understanding of Aboriginal and Torres Strait Islander histories, languages, and cultures across the College community with a specific focus on Bundjalung nation and the Nyangbul clan.
- Provide professional development, support and advice to teachers to enhance the engagement of Aboriginal and Torres Strait Islander students.
- Establish and expand links with indigenous communities.
- Provide advice, support and leadership on the development and implementation of the College Reconciliation Action Plan.
- Contribute positively as a member of the team and work collaboratively with College staff.

Knowledge Skills and Qualifications

- Connection, understanding and commitment to Aboriginal and Torres Strait Islander people, culture, history and traditions.
- Willingness to participate in the ethos of EAC.
- Ability to develop effective rapport and working relationships with students.
- Ability to develop confidence and self-esteem in students and to act as a role model in presentation, action and communication.
- Work collaboratively and communicate effectively with students, staff and parents.
- Excellent organisational and communication skills.
- Ability to organise and/or lead cultural education and awareness opportunities for students and staff.
- Proficiency in the use of technology.
- Current Working with Children Check Clearance.

Selection Criteria

Within the context of the duties described above, the applicant will be someone who has:

- Proven experience working with aboriginal or Torres Strait Islander students and/or communities to support student outcomes, understanding and capacity.
- Demonstrated connection, understanding and commitment to Aboriginal and Torres Strait Islander people, culture, history and traditions.
- Ability to support the planning and implementation of opportunities for students and staff that support and promote knowledge, understanding and appreciation of Aboriginal and Torres Strait Islander people, culture, history and traditions.
- Knowledge of the Nyangbul community and Bundjalung country and a capacity to build positive relations between the College and Aboriginal and Torres Strait Islander people.
- Demonstrated professional attributes of respect, punctuality, reliability, adaptability and a willingness to learn and undertake specific training and professional learning as necessary.

Remuneration

The appointee to this position will be classified as a Level 3 Schools Assistant according to the Independent Schools NSW (Support and Operational Staff) Multi-Enterprise Agreement 2021.