

Position Description



**EMMANUEL
ANGLICAN
COLLEGE**

Learning ~ Living ~ Leading

Position

Learning Support Teacher

College Overview

Emmanuel Anglican College is a coeducational Anglican school in Ballina, New South Wales. The College shares a passion for a holistic education designed for learning, living and leading that anticipates the possibilities of the future.

Our Purpose

We seek to grow each student to become a person of character who is inspired by excellence and adaptability, whose life is modelled on that of Jesus, and who, through courage, creativity, compassion and citizenship, strives to create a better world.

Position Overview

The Learning Support Teacher has a responsibility to provide support for students with identified special learning needs. The Learning Support Teacher will work as a member of the Learning Support Team to implement learning programs and support student learning.

Key Responsibilities

The following responsibilities are not exhaustive but are indicative of the scope and nature of the role.

Provide professional leadership, supervision, support and guidance to:

- Learning Support Assistant(s).

Development of quality programming, assessment and reporting by:

- Developing in consultation with appropriate staff Individual Education Programs for Integration Students.
- Identifying and purchasing resources and programs to support students with learning support needs.
- Delivering to individuals and small groups of students specific programs to support their literacy and numeracy development.
- Working with relevant staff to developing transition programs for students in upper secondary in preparation for their post school pathway

Promote quality teaching and learning through the identification and support of individual learning needs of students by:

- Managing the Learning Support referral process.
- Assisting with the identification of students with Special Educational needs through individual observation and assessment.
- Maintaining the process for gathering, recording and tracking students' performances and promoting opportunities for this information to improve student outcomes and to be an integral part of the teaching learning cycle.



- Work with teaching staff to develop Life Skills programs for students undertaking Like Skills as part of their pattern of study
- Supporting the teaching staff with ideas, information and resources in the development and implementation of modified programs, teaching strategies and assessment strategies for students with learning support needs.
- Assisting the Director of Teaching and Learning with the collection of documentation for NAPLAN and HSC Applications for Disability Provisions.
- Ensuring that families are informed of student involvement and progress in special programs.
- Ensuring quality documentation and record keeping to support the requirements of the National Consistency Collection of Data.

Promote effective administration of College by:

- Informing staff of students who participate in learning support programs and specific issues/circumstances/needs relating to specific students as they arise.
- Meeting regularly with Learning Support Assistant(s).
- Assisting with the assessment of newly enrolled students.
- Effectively managing the Learning Support Budget.

Teach classes as specified by the Principal (where appropriate)

Demonstrate leadership by contributing positively as a member of a team and working collaboratively with College staff.

Knowledge, Skills and Qualifications

- Bachelor of Education (or equivalent)
- Broad teaching experience
- Supportive of the Christian ethos of the College
- Innovative teacher with a good knowledge of special education
- Skill and experience in working with students with special learning needs
- Good interpersonal skills
- Excellent technology and organisation skills.

Personal Qualities and Attitudes

- Ability to work collaboratively and be an active team member
- Willingness to be involved in co-curriculum activities
- Supportive of the College's ethos and vision
- Energetic, proactive and able to demonstrate initiative
- A high level of interpersonal and communication skills
- Loyalty and commitment to the College, students and staff
- Well developed skills of time management and organisation
- Adhere to and abide by the expectations of Emmanuel Anglican College Code of Conduct



Remuneration

The appointee to this position will be remunerated in accordance with the Independent Schools NSW Teachers (Hybrid Model) Multi-Enterprise Agreement at the salary scale equivalent with their level of full-time equivalent service.